

**Singapore Management University
Centre for English Communication
Teaching Instructor's Special Expertise / Skills Form**

Name: _____

Tel. Nos: _____ Email: _____

Please tick off your experience in teaching the relevant skills relating to learner's levels. For example, if you have experience in teaching grammar to learners who have been learning English for 1 to 3 years, please tick off Basic under the Grammar category and state duration and institution taught at. Also, please provide any relevant details about course design, coordination, etc.

<u>Expertise</u>	<u>Relevant Qualification/Experience</u>
Grammar	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Pronunciation	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Listening	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Academic Writing	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Academic Reading	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Business Communication Writing	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Legal Writing	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Media Writing	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____
Report/ Proposal Writing	
<input type="checkbox"/> Basic (1-3 years)	_____
<input type="checkbox"/> Intermediate (3-10 years)	_____
<input type="checkbox"/> Advanced (10-15 years)	_____

Expertise

Relevant Qualification/Experience

Presentations

- Basic (1-3 years)
- Intermediate (3-10 years)
- Advanced (10-15 years)

ESL

- Basic (1-3 years)
- Intermediate (3-10 years)
- Advanced (10-15 years)

Any other special skill sets

- Basic (1-3 years)
- Intermediate (3-10 years)
- Advanced (10-15 years)

Disciplines in which you are comfortable reading

Undergraduate papers

- Accountancy
- Business
- Economics
- Information Systems
- Law
- Political Science
- Psychology
- Sociology
- Others

Graduate Theses

- Accountancy
- Economics
- Finance
- Information Systems
- Political Science
- Psychology
- Sociology
- Others
